

Chairman	Mark Richards
10:00 Opening session introducing The District Leaders	
05 Outgoing District Governor	Bernard Marmion
05 Incoming District Governor	Damian Chong
05 Incoming Lt Governor Education & Training	Bruce Hill
05 Incoming Lt Governor Marketing	Mark Richards
10:23 Introduction to Manual	
10 Contents	David Nicholas
10 Structure - Obligatory Recommended	Bruce Hill
10:45 Morning tea	
11:00 Area Governor Training in detail, focussed on Manual	
20 Club Visits and Reports	Bruce Hill
15 Contests	Ross Wilkinson
10 Recognition Goals	David Nicholas
5 minute comfort break	
15 New Clubs	Mike Helm
20 Area Council	David Nicholas
12:20 Summary of morning session	Damian Chong
12:30 Lunch	
13:30 Important skills	
15 Communication - TI Website, emails, phone, visits	Damian Chong
10 District Finance arrangements - claiming expenses	John Staunton
15 Coach program	Bruce Hill
15 Public Relations Skills	Ross Wilkinson
14:40 Afternoon tea	
14:55 Panels	
15 Maintaining Strong Clubs - WA Division Governors	Mark Richards
15 Building a Team - Div Gov, LGET, LGM	David Nicholas
15:30 Training Self-Assessment Questionnaire	Bruce Hill
15:55 Closing remarks	Damian Chong
16:00 Close	